



THE HONG KONG INSTITUTE OF BANKERS
Application for Duplicate Official Receipt

Name of Applicant: Mr/Ms _____
(English in Capital Letter) (Name of Chinese)

Membership No.: _____ Telephone No.: _____
(Office)

Address: _____

Collection Method: mail to the above address collected by the applicant

Applying For:

Membership Subscription for Year _____.

Bank Certificate/Associateship Examination*

Subject	Year of Exam	Subject	Year of Exam

Exemption (Banking Certificate Full Exemption/Subject Exemption, Associateship Subject Exemption)*

Subject	Year of Exemption	Subject	Year of Exemption

Course Enrollment

Course Name/Circular No.	Date of Course Commencement

Signature of Applicant: _____ Date: _____

*Delete as appropriate

- Notes:**
1. **Any incomplete or insufficient information supplied on this form may lead to delay in issuing the duplicate official receipt.**
 2. **Please read carefully the application methods printed below.**
 3. **Separate receipts will be issued for different years of membership and different diets of examination/exemption.**
 4. **The duplicate official receipt will be sent to the applicant within 7 working days.**

Application Methods:

1. The applicant may submit the application form in person at the Institute's counter or by fax.
2. The applicant may send in the form by post. In this case the required fees should be enclosed with application form. Please do not sent any cash by post.

Note: Application form without payment evidence will not be processed. The application fees will not be refunded.

Payment Instruction: Member – HK\$30.00 each receipt
 Non-Member – HK\$50.00 each receipt

By Cheque no.: _____, amount
 HK\$ _____
 (made payable to **The Hong Kong Institute of Bankers**)

Debit my credit card, amount HK\$ _____ Visa Master

Card No. □□□□ - □□□□ - □□□□ - □□□□ Expiry Date □□/□□

Name: _____ Signature: _____
 (as on credit card)

The information provided will be used for the registration of membership with the Institute and all its affiliated activities. The collection of HKID card number (or other personal identifiers) is for the identification and the advancement of members' interest. For the correction of personal data collected, please complete and return the Member's Record Alteration Form provided by the Institute.

FOR OFFICIAL USE ONLY

Received By:	Date Received:
Receipt No.:	Date of Sent Out:

Hong Kong Office :
 Address: 3/F Guangdong Investment Tower, 148 Connaught Road Central, Hong Kong
 Telephone no.: (852) 2815 1552 Fax no.: (852) 2544 9946 Website: <http://www.hkib.org> E-mail: hkib@hkib.org

Beijing Representative Office :
 Address: Unit 07, 26/F, BEA Tower, Building 1, 5 Guanghua Road, Chaoyang District, Beijing, China (Post Code: 100020)
 Telephone no.: (86) 10-6657 5550 Fax no.: (86)10-6657 4966 E-mail: hkib-beijing@hkib.org