



## CPD Declaration Form (HKIB Professional Members/ECF Certification holders)

### Part A: Personal Details

Name in English: \_\_\_\_\_ Name in Chinese: \_\_\_\_\_  
(as shown on identity document) (as shown on identity document)

Mobile No.: \_\_\_\_\_ Membership Number: \_\_\_\_\_

### Part B: Current Professional Designation(s) & CPD Requirement

	Professional Designation	CPD hours*	Remarks
<input type="checkbox"/>	Certified Banker (CB)	15	At least five CPD hours must be earned from: compliance, code of conduct, professional ethics or risk management
<input type="checkbox"/>	Certified Banker (Stage II) (CB (Stage II))	15	
<input type="checkbox"/>	Certified Banker (Stage I) (CB (Stage I))	5	-
<input type="checkbox"/>	Certified Financial Management Planner (CFMP™)	15	At least five CPD hours must be earned from: compliance, code of conduct, professional ethics or risk management
<input type="checkbox"/>	Certified Anti-Money Laundering Professional (CAMLPA)	12	At least six hours must be earned from the topic of AML/CFT
<input type="checkbox"/>	Associate Anti-Money Laundering Professional (AAMLPA)	10	At least five hours must be earned from the topic of AML/CFT
<input type="checkbox"/>	Certified Retail Wealth Professional (CRWP)	10	At least three CPD hours must be earned from:
<input type="checkbox"/>	Associate Retail Wealth Professional (ARWP)	10	- compliance, - code of conduct - professional ethics - risk management

\* CPD requirement on a pro-rate basis is applied to HKIB Professional Members including CB, CB (Stage II), CB (Stage I) and CFMP

\* No CPD will be required for ECF Certification holders in the year when ECF Certification is granted



### Part C: CPD Declaration

- I declare that I **have fulfilled** the minimum CPD requirement for 2018
- I declare that I **have not fulfilled** the minimum CPD requirement for 2018 and understand that my professional designation(s) will be suspended during 2019

#### Before submitting the declaration form, please ensure that:

- ✓ You have read the “Notes on CPD requirements for Professional Members”.
- ✓ I have reviewed the requirements in the HKIB CPD Scheme. I have also read and understood the above.
- ✓ I confirm that the information provided is true and accurate.

Signature: \_\_\_\_\_ Date (dd/mm/yyyy): \_\_\_\_\_

## **Notes on CPD requirements for Professional Members/ECF Certification holders**

The HKIB CPD Scheme was implemented in 2010 and is updated in 2018.

1. Qualified CPD activities must be relevant to the professional development of a banking and finance professional with the following scopes
  - compliance, code of conduct, professional ethics or risk management
  - banking and financial knowledge
  - economics
  - accounting
  - legal principles
  - business and people management
  - language and information technology
2. Claimable CPD activities within the above scopes include:
  - HKIB CPD/CPT activities
  - HKIB e-learning courses
  - CPD/CPT courses organized / formally accredited by professional bodies or financial regulatory bodies for their own CPD/CPT programmes
  - Serving as a judge for HKIB Awards
  - Writing of published technical research articles, papers or books
  - Teaching / delivering speeches
  - Serving as a member of committees and working groups of HKIB, government bodies or any other relevant professional bodies
  - Community / voluntary activities
  - Mentoring scheme appointed by tertiary institutes, government bodies or professional bodies as a Mentor
3. Unless otherwise specified, one hour of a qualified CPD activity will be counted as one CPD hour under normal circumstances.
4. CPD activities lacking proof of attendance or assessment record for verification may not be counted.
5. Details of the HKIB CPD Scheme can be found in the “HKIB CPD Requirements” section in the “Membership” section at [www.hkib.org](http://www.hkib.org).